



ENVIRONMENTAL STATEMENT



**OFFICE
PRODUCTS**
DEPOT

OWNER

OFFICE PRODUCTS DEPOT National Support Centre (NSO)

Last Reviewed - July 2020

Next Review - December 2022

INTRODUCTION

At **OFFICE PRODUCTS DEPOT**, we are serious about operating in a sustainable manner. We recognise that we must meet the needs of our customers, without adversely impacting the environment.

We do this through our socially responsible and ethically sourced product range, which is extensive.

At **OFFICE PRODUCTS DEPOT**, we strive to engage with supply partners that bring to the NZ market products that meet the highest standard of environmental accreditation. We are able to offer sustainable product options across core market segments like coffee, toilet paper, copy paper and furniture.

The **OFFICE PRODUCTS DEPOT** House Brand copy paper products are PEFC accredited, and certified Carbon Neutral. This accreditation provides an assurance that our paper products are manufactured from wood fibre that originates from sustainably managed forests.

OFFICE PRODUCTS DEPOT is committed to reducing, re-using and recycling products as much as possible. We are working with our supplier base to remove unnecessary product packaging, and to develop recyclable packaging options to help minimise our impact on the environment.

Our branches are developing a national relationship with the charitable organisation All Heart. This helps our customers to repurpose their unwanted furniture products to community projects and not-for-profit businesses. It helps to contribute to the circular economy, and diverts waste from landfill.

At **OFFICE PRODUCTS DEPOT**, we are currently calculating our Carbon Footprint. This will help us to identify areas that we can improve on in our journey to becoming a more sustainable business.

ENVIRONMENTAL COMMITMENT

OFFICE PRODUCTS DEPOT commits to conducting its operations with a high standard of environmental care; to supporting its products through their whole-of-life cycle; and to reducing our waste; and re-using, re-purposing or recycling products where practicable.

We do this by;

- Providing a safe and healthy workplace;
- Offering a range of environmentally sustainable and ethically sourced products, certified to globally recognised standards;
- Ensuring that our procurement activities consider the environmental and ethical impact of our suppliers and services sourced from New Zealand and overseas;
- Working with suppliers who promote sound environmental practices within their manufacturing and distribution facilities;
- Being an environmentally responsible organisation; and using within our own businesses, processes that do not adversely affect the environment;
- Providing manufacturers warranty programmes to support our range to ensure that products can be repaired, maintained or replaced throughout their whole of life;
- Working with suppliers to ensure that furniture and technology products can be collected for recycling efficiently, and where possible, diverted from landfill and
- Encouraging all **OFFICE PRODUCTS DEPOT** employees to participate in efforts to protect and improve the environment.

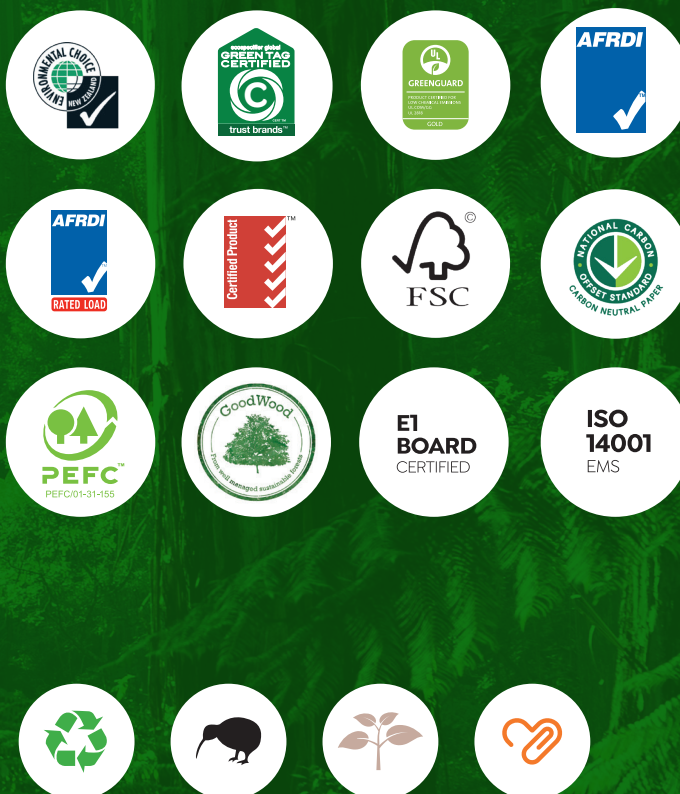
This Environmental Statement document will be publicly available on the **OFFICE PRODUCTS DEPOT** website.

OFFICE PRODUCTS DEPOT work with our Preferred Suppliers to actively encourage and support sustainable practices within their businesses and their product manufacturing facilities.

Products that are certified with environmental accreditations are indicated both in our Business Essentials Catalogue and on the **OFFICE PRODUCTS DEPOT** website.

ICONS TO LOOK OUT FOR:

There are icons throughout the OPD product range to help you make informed choices. We work with our supplier network to provide a range of sustainable, eco-friendly and high quality products:



Look out for our Recycled logo, our NZ Made logo, and our Compostable logo. Our OPD branded products are also noted with our famous paperclip icon.

View the Environmental Statement on our website:
www.opd.co.nz